

1. The reports must not be more than 40 pages following the format of journal manuscript. It should contain at least of the following.
 - **Abstract**
 - **Introduction**
 - ❖ Background of the problem
 - ❖ Statement of the problem
 - ❖ The objective of the study
 - ❖ Scope of the study
 - ❖ Significance of research
 - ❖ Definition of terms
 - **Literature Review**
 - ❖ Review relevant research to justify research problem
 - ❖ Present unanswered question, untried method etc (proof of novel idea)
 - ❖ Explanation on research nature (new idea or gap-filling work/ extension of previous work)
 - **Research Methodology**
 - ❖ Research Design & Procedure
 - ❖ Operational Framework
 - ❖ Subjects or data sources
 - ❖ Instrumentation
 - ❖ Data Analysis
 - ❖ Assumptions & Limitations
 - **Analysis and Results**
 - **Discussion**
 - **Conclusions**
 - **References**
 - **Gantt Chart of current research progress (separate sheet)**

2. Technical Report must be submitted to the panel members three (3) days before the presentation day.
3. The report should not more than 40 pages including illustrations, tables etc. Report must be in English.
4. The writing format must follow the given Journal Template.
5. The time allocated for presentation is 20 minutes and a further 20 minutes is allocated for discussions.
6. Students should wear proper attire for seminar presentation.

*Graduate Academic Manager
Faculty of Civil Engineering*