



**BLI-1D : Report Duty
Verification Form**
Tel : +607-5538820
Fax : +607-5538822

Our Ref: _____

Your Ref: _____

Date: _____

Company's name and address

To,

Coordinator
 Industrial Training Committee
 School of Computing,
 Faculty of Engineering,
 Universiti Teknologi Malaysia
 81310 UTM Skudai, Johor
 Malaysia

Sir/Madam,

Validation of student reporting at industrial training site

Please be informed that the student has reported to the organization as follows:

STUDENT DETAILS

Name : _____

Program : _____

Academic Session : Semester: _____ Session: _____

Identity Card/Passport Number : _____

Metric Card Number : _____

This form must be filled in by the student and organization in the first week of reporting duty and should be email to school supervisor and uploaded via e-learning.

Reporting date : _____

CONFIRMATION BY THE ORGANIZATION:

Supervisor Details

Organization's supervisor : _____

Position in Organization : _____

Supervisor's Phone Number : _____

Supervisor's E-mail : _____

Job Scope : _____

Date : _____

Industrial Training Mode : _____

Signature

Official validation
*(THIS FORM IS NOT VALID UNLESS FORMALLY
VALIDATED BY THE ORGANIZATION)*