

## **Presentation of Final Year Project**

### **Semester 2 Session 20192020**

**19 May 2020**

#### **Introduction**

This document outlines the presentation for both PSM1 and PSM2, and the hardbound thesis submission for PSM2 for Semester 2 of Session 20192020. This guideline is ONLY applicable for this semester (unless announced differently).

#### **Presentation**

- i. Presentation dates is moved forward to allow students and supervisors ample time to produce quality project results. New dates are reflected on PSM Calendar available on PSM website.
- ii. Presentation preferably will be in face-to-face mode.
  - a. As movement and travel restrictions are still in practice, presentation will be real-time face-to-face using any feasible technology like Zoom, Webex or Whatsapp (WA), among others.
  - b. Current suggestion is to have a presentation session online in a group (such as WA) with student and 2 evaluators. Evaluators list will be announced by JKPSM as per usual. *\*Please note that without Supervisor (SV) endorsement, you cannot present.*
  - c. Evaluators will have your report and videos before the presentation so they can be prepared. The videos are also important in case of connectivity problems.
  - d. You still need to answer questions. Evaluators may decide to forgo live, real time presentation and move directly to question and answers, if they feel that your video and report is enough.
  - e. Please make sure that you have the appropriate data for usage and plan for you presentation.
  - f. Please always be ready and alert for whichever change that may occur and news updated.
  - g. Please make sure that you have presented the latest updates to your SV.
  - h. It is now more important than ever to respect and follow the deadlines and schedules.
- iii. PSM1 students are required (**COMPULSORY**) to prepare and submit a presentation video that clearly shows all elements of your presentation. This is apart from the 2-minute reflection video required previously. (\*Note: That means you have to do TWO videos).
- iv. PSM2 students are required (**COMPULSORY**) to prepare and submit a clear demo of your project and a presentation of your project. You are advised to show clearly all the pertinent aspects of your project.

## **Forms submission**

- i. Forms are important aspect of maintaining integrity of practices.
- ii. The usual forms **MUST** be submitted, with a few changes.
  - a. Forms that requires SV endorsement still requires SV signature.  
Students will send a copy of the forms in ONE file to SV. SV will add his signature to it, and send to JKPSM. These forms are only **ACCEPTED** from SV to ensure that it has been reviewed and endorsed.
  - b. Please do be alert for any possible changes.

## **Hardbound thesis submission**

- i. Usual rulings: PSM2 students **MUST** submit hardbound of their thesis before you can graduate. Failure to do so will get you a TS (*Tidak Selesai* – Incomplete), and you cannot graduate.
- ii. In the current climate, the university administration has seen fit to relax this rule for this semester **ONLY** (unless otherwise informed).
  - a. You are to submit a **REVIEWED AND CORRECTED** copy of your thesis to the committee. Links and information will be announced later.
  - b. In general, submission will be in 2 places: elearning and Google Drive.  
\*More info later.
  - c. PSM 2 students: short paper is still **COMPULSORY**.
  - d. A list of required submission is on the PSM calendar.
  - e. It is best to zip all files and name the zipped file with your name and course (ex. HAZINAHKM\_SCSR\_PSM1).
  - f. Please do be alert for any possible changes.

## **Advice**

It is hard to be on your own, but please do:

1. Have a structured work timeline so you may progress in your PSM.
2. It is a good time to use a blog as your logbook. You can share with your friends and get feedback on questions, you can also share with your SV and they can monitor you. Remember your SV also have many worries during MCO. Let's work together positively.
3. Carve a time for PSM while you are online attending classes, doing assignments.
4. Do not forget to write. Writing is important, and let us be honest; you people are not the best of writers in the best of times. A little a day, that is all it takes.

5. While in MCO, Internet is free, Astro is open and free, so is Iflix. Do not get carried away, the semester is still running. Time do not wait for you to finish invading a territory in a game, or a movie to end. Use your time wisely.
6. While sleep is very important, please do not sleep away your time and miss classes, assignments and PSM.
7. Most importantly, catch up with your SV. They want to know how you are doing. However, if you '*taichi*' them away, it will be hard to guide you and help you.
8. If you are a person of faith, there is no better time to get closer to God than now. Centre yourself. Be at peace and be in spirits to move forward positively.

GOOD LUCK, STAY HOME, STAY SAFE.

JKPSM, SC, FE UTM