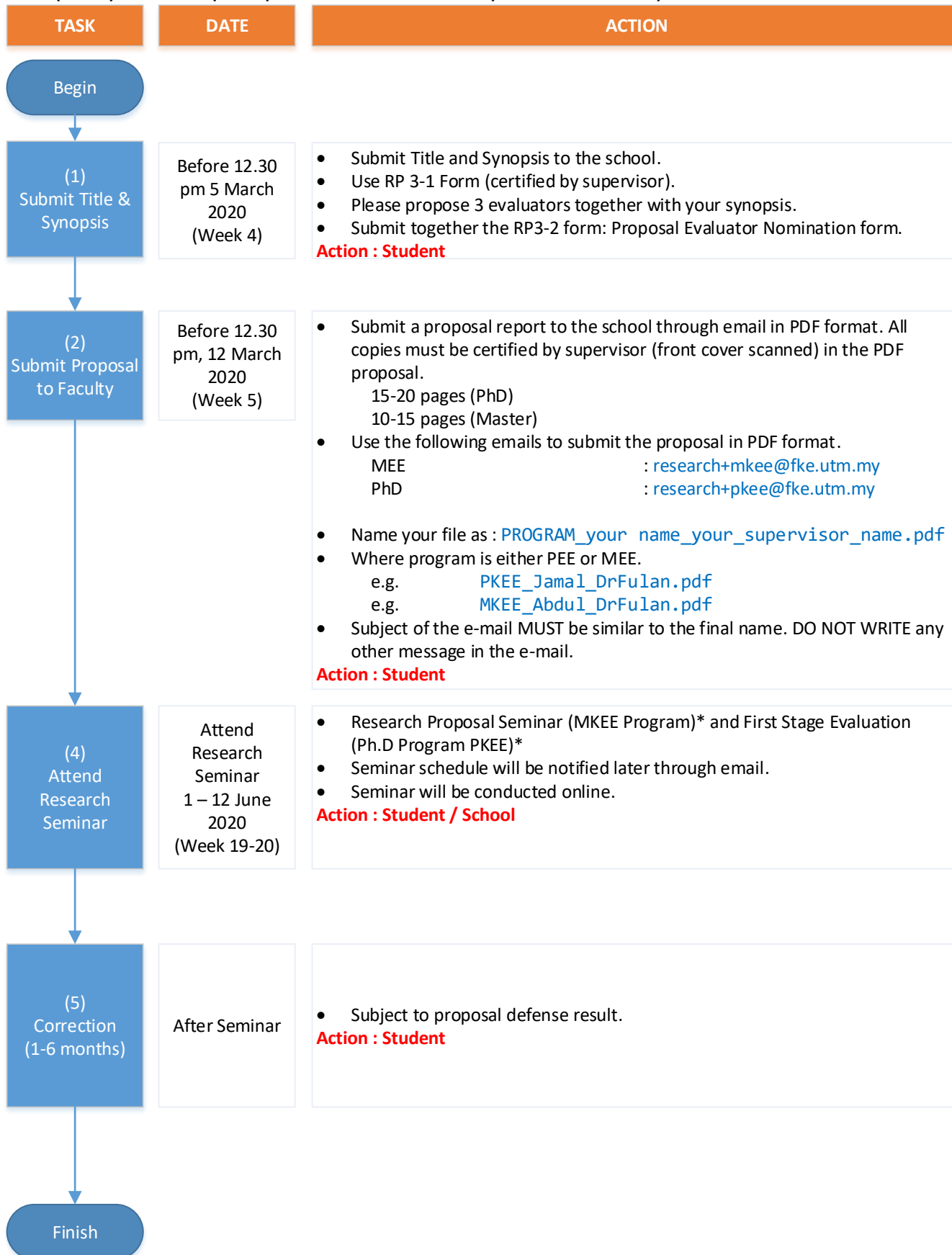


PKEE (Sem 3) AND MKEE (Sem 2) FIRST STAGE EVALUATION (PROPOSAL DEFENSE)



MKE*1814 - PROJECT 1 (TAUGHT COURSE)

TASK	DATE	ACTION
Begin		
(1) Confirmation Letter	Before 12 noon 20 Feb 2020 (Week 2)	Obtain confirmation letter from the faculty office. Action : Student
(2) Submit Synopsis	Before 12 noon 16 March 2020 (Week 7)	Submit project synopsis to school's postgraduate office RP 1-1 form (certified by supervisor) Action: Student / Supervisor
(3) Submit Seminar Materials (PPT/PDF)	Before 12.00 noon 11 June 2020 (Week 20)	Submission of seminar material through dedicated e-mail to the school (further announcement will be available in the website or sent through email) Action : Student
(4) Attend Seminar	14-18 June 2020 (Week 21)	Presentation of seminar will be done online. Present RP 2-2 form to all Panels. Seminar timetable will be emailed to you prior to presentation week. Action : Student
(5) Submit report to supervisor	Before 12.00 noon 5 July 2020 (Week 24)	Submit final thesis draft to supervisor for evaluation. Attach RP 2-3 form in the project report . Action : Student
(6) Mark submission	Before 12.00 noon 12 July 2020 (Week 25)	Submit marks to SKE, postgraduate office. Marks can be submitted through email. Email address will be given. Action : Supervisor
Finish		

MKE*1826 – PROJECT 2 (TAUGHT COURSE)

TASK	DATE	ACTION
Begin		
(1) Submit Synopsis	Before 12.00 26 March 2020 (Week 7)	Submit project synopsis to Faculty using RP 2-1 form (certified by supervisor). *** Students fail to submit synopsis will be given FAIL grade *** Action : Student / Supervisor
(2) Submit Seminar Materials (PPT/PDF)	Before 12.00 noon 11 June 2020 (Week 20)	Submission of seminar material through dedicated e-mail to the school (further announcement will be available in the website or sent through email) Action : Student
(3) Attend Final Seminar	14-18 June 2020 (Week 21)	Presentation of seminar will be done online. Present RP 2-2 form to all Panels. Seminar timetable will be emailed to you prior to presentation week. Action : Student
(4) Project Report Submission to supervisor	Before 12.00 noon 5 July 2020 (Week 24)	Submit final thesis draft to supervisor for evaluation. Attach RP 2-3 form in the project report . Action : Student
(5) Final Draft of Project Report	Before 12.00 noon 12 July 2020 (Week 25)	Submit final project report to the school through email (postgraduate office). This report will be evaluated by a second reader. Action : Student
(6) Mark submission	Before 12.00 noon 19 July 2020 (Week 26)	Submit marks to SKE, postgraduate office. Marks can be submitted through email. Email address will be given. Action : Supervisor and Second Reader
(7) Hard-bound thesis submission	19 July – 23 July 2020 (Week 26)	SUBMIT TO FACULTY: <ul style="list-style-type: none"> • 2 hard-bound thesis (certified by supervisor) & 2 CD's (attach CD to thesis). • 'Thesis submission' form UTM(ps)-07/93(Pind.1/00) • 'Application of Award' form UTM.E/7-7(PS)(Pind.1/98) • Thesis must follow UTM Thesis Format given in the Thesis Manual at http://www.sps.utm.my/ • Thesis for the supervisor should be arranged by the student. Action : Student
Finish		