UTM UNIVERSITI TEKNOLOGI MALAYSIA	**ACADEMIC MANAGEMENT DIVISION** **OFFICE OF THE DEPUTY VICE-CHANCELLOR** **(ACADEMIC & INTERNATIONAL)** **PERMOHONAN PENGECUALIAN YURAN PENGAJIAN** **(PELAJAR KERJA KURSUS)** *APPLICATION FOR EXEMPTION OF TUITION FEES* *(TAUGHT COURSE STUDENT)*	Form No. **: AMD/PG/03** Edition **: 1** Effective Date **: 1/1/2015** Page (s) **: 1**

Diisikan Oleh Pelajar *(To be completed by Student)*

Terms and conditions

1. This application is applicable for **Mainstream Programme** only
2. Please submit this application **before week 8** of the semester
3. Taught Course students who registered beyond the Prescribed/Normal Duration (Semester) of their study programmes are eligible for fee reduction. The amount payable is as follows:
   a. Local Students:
      i. RM200/credit for Full Time students who registered 4 credits or less;
      ii. RM150/credit for Part Time students who registered 3 credits or less;
   b. International Students:
      i. RM500/credit for Full Time students who registered 4 credits or less;
      ii. RM375/ credit for Part Time students who registered 3 credits or less;
   c. Students who registered more than 4 credits (Full Time) or 3 credits (Part Time) are required to pay the Tuition Fees in full.
   d. Students must be in good standing (Good Pass) in the semester prior to the time of application for the fees reduction.
   e. Please enclose registration course slip for current semester.

Nama Penuh :
Full Name

No MyKad /ISID No. :
MyKad No./ISID No.

No Matrik : contoh/e.g : PA091642
Matric No.

Fakulti : _____
Faculty

Bentuk Pendaftaran : Sepenuh Masa / Separuh Masa
Mode of Registration *Full Time / Part Time*

Program Pengajian : contoh/e.g : MBJA1CBQ
Programme of Study

Nama Program/*Name of programme* : _____

Semester pengajian yang dipohon pengecualian: (Permohonan hanya akan dipertimbangkan selepas pelajar **menyelesaikan semester minimum/lazim**. [(Semester from which exemption is sought: (*Exemption cannot be considered unless the **minimum/prescribed semester requirements have been completed***)].

Semester: _____ Bilangan Semester (*No. of Semesters*) : _____ /_____

Kursus yang didaftarkan (Sila sertakan salinan Slip Pendaftaran Kursus)
Course registered (Please attach a copy of Course Registration Slip)

Bil *No*	***Kod*** *Code*	***Nama Kursus*** *Name of Course*	***Kredit*** *Credit*	***Jumlah Bayaran*** *Total Payment (RM)*
Yuran Perkhidmatan (Dalam Negara)/ *Service Fee (Local)*				***RM 435.00***
Yuran Perkhidmatan (Luar Negara)/ *Service Fee (International)*				***RM 1,010.00***
JUMLAH TANG PERLU DIBAYAR/ *TOTAL AMOUNT TO BE PAID*				

Saya bersetuju dengan terma dan syarat yang ditetapkan. *I agree with Terms and Condition*

Tandatangan Pelajar: _____ Tarikh : _____
Student's Signature *Date*

Kegunaan Bahagian Pengurusan Akademik (For Academic Management Division)

Senarai Semak/ Checklist :

1. Program Perdana /F-Track : ☐ Ya/*Yes* ☐ Tidak/*No*
   Mainstream Programme
2. Bil. Semester : _____ /_____
   No. Of Semester
3. Penajaan : ☐ Ya/*Yes* _____ ☐ Tidak/*No*
   Sponsorship
4. Kedudukan Baik (KB) pada semester lepas : ☐ Ya/*Yes* ☐ Tidak/*No*
   Obtained Good Pass (KB) for previous semester

Diluluskan : ☐ Tidak Diluluskan : ☐
Approved *Not Approved*

Sesi Semester : _____
Semester Session

Ulasan/ *Remarks* : _____

Tandatangan & Cop : _____
Signature & Stamp

Tarikh : _____
Date