

UNIVERSITI TEKNOLOGI MALAYSIA

UTM.J.08.01/10.12/31 (15)

8 September 2021

1 Safar 1443

PEKELILING AKADEMIK BIL. 5/2021

KAEDAH PENGAJARAN DAN PEMBELAJARAN SEMESTER I SESI 2021/2022

Dengan segala hormatnya dimaklumkan bahawa Mesyuarat Senat Universiti Bil.11/2020/2021 bertarikh 25 Ogos 2021 telah meluluskan **Kaedah Pelaksanaan Pengajaran dan Pembelajaran Semester I Sesi 2021/2022** seperti berikut:

- i. Semua kursus pra dan pasca siswazah yang melibatkan kuliah perlu dijalankan secara dalam talian.
- ii. Aktiviti penyelidikan di makmal bagi program akademik pasca siswazah boleh dijalankan secara bersemuka melalui kemasukan ke kampus secara berfasa bermula Minggu 9 dan tertakluk kepada pengumuman semasa Majlis Keselamatan Negara (MKN) dan Kementerian Pengajian Tinggi (KPT).
- iii. Kursus yang melibatkan Latihan Industri perlu mengikut ketetapan jenis kehadiran ke tempat latihan daripada industri. Bagi pelajar yang perlu menghadiri Latihan Industri dalam UTM, permohonan masuk kampus perlu mematuhi *Standard Operating Procedure* ditetapkan oleh Jabatan Timbalan Naib Canselor (Hal Ehwal Pelajar).
- iv. Kursus yang melibatkan makmal, studio dan praktikal (termasuk Khemah Ukur) boleh dilaksanakan secara teradun/hibrid. Pertemuan secara bersemuka dibenarkan bermula Minggu ke 9 dan tertakluk kepada ketetapan semasa Majlis Keselamatan Negara (MKN) dan Kementerian Pengajian Tinggi.
- v. Kursus yang melibatkan pembelajaran servis perlu dilaksanakan sepenuhnya secara dalam talian.
- vi. Semua bentuk pentaksiran samada formatif atau sumatif perlu dilaksanakan secara dalam talian.
- vii. Program akademik yang melibatkan akreditasi dari badan professional boleh melaksanakan peperiksaan akhir secara bersemuka tertakluk kepada ketetapan semasa Majlis Keselamatan Negara (MKN) dan Kementerian Pengajian Tinggi serta prosedur oleh Jabatan Timbalan Naib Canselor (Hal Ehwal Pelajar).

2. Turut dimaklumkan menerusi kelulusan Mesyuarat Jawatankuasa Pengurusan Universiti Bil. 17/2021 bertarikh 8 September 2021 menetapkan bahawa hanya pelajar yang telah menerima 2 dos Vaksin Covid-19 yang lengkap akan dibenarkan untuk memohon masuk ke kampus UTM.

3. Kategori pelajar yang diberi keutamaan untuk masuk kampus bagi tujuan pengajaran dan pembelajaran adalah seperti berikut dan tertakluk kepada ketetapan semasa Majlis Keselamatan Negara (MKN) dan Kementerian Pengajian Tinggi. Semua kemasukan pelajar ke kampus perlu mematuhi *Standard Operating Procedure* ditetapkan oleh Jabatan Timbalan Naib Canselor (Hal Ehwal Pelajar). Kategori pelajar yang diberi keutamaan adalah seperti berikut:

- i. Pelajar perlu menghadiri Latihan Industri di UTM.
- ii. Pelajar yang mempunyai keperluan masuk kampus dengan ketetapan KPT yang memerlukan pertemuan fizikal (contoh: menduduki peperiksaan badan professional bagi melengkapkan kursus bagi keperluan badan professional seperti Kaunseling, Khemah Ukur).
- iii. Pelajar yang berstatus Tidak Selesai (TS), pelajar Pra-siswazah tahun akhir, pelajar Sarjana dan pelajar Doktorat kerana perlu menghadiri makmal
- iv. Pelajar Program Penyelidikan Pasca Siswazah dan berpenaja.
- v. Pelajar Kemasukan Semester I sesi 2020/21 (kemasukan mengikut Fakulti)
- vi. Pelajar terjejas yang memerlukan ruang pembelajaran kondusif.
- vii. Pelajar baharu kemasukan semester I sesi 2021/22

Sekian, harap maklum.

"Wawasan Kemakmuran Bersama 2030"

"Berkhidmat untuk Negara kerana Allah"

Saya yang menjalankan amanah



(PROF. Sr. DR. HISHAMUDDIN MOHD ALI)

Timbalan Naib Canselor (Akademik dan Antarabangsa)

Universiti Teknologi Malaysia

b/p Naib Canselor

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- s.k
 - Naib Canselor
 - Timbalan Naib Canselor (Hal Ehwal Pelajar)
 - Timbalan Naib Canselor (Penyelidikan & Inovasi)
 - Timbalan Naib Canselor (Pembangunan)
 - Pro- Naib Canselor (Kampus UTM Kuala Lumpur)
 - Pendaftar
 - Bendahari

- Dekan
 - Fakulti Alam Bina dan Ukur (FABU)
 - Fakulti Kejuruteraan (FE)
 - Fakulti Sains Sosial dan Kemanusiaan (FSSH)
 - Fakulti Sains (FS)
 - Fakulti Teknologi dan Informatik Razak (FTIR)
 - Sekolah Perniagaan Antarbangsa Azman Hashim (AHIBS)
 - Malaysia-Japan International Institute of Technology (MJIT)

- Pengerusi
 - Sekolah Pengajian Siswazah (SPS)
 - Sekolah Kejuruteraan Awam
 - Sekolah Kejuruteraan Elektrik
 - Sekolah Kejuruteraan Mekanikal
 - Sekolah Kejuruteraan Kimia dan Kejuruteraan Tenaga
 - Sekolah Kejuruteraan Bioperubatan dan Sains Kesihatan
 - Sekolah Komputeran
 - Sekolah Pendidikan
 - Sekolah Pembangunan Sumber Manusia dan Psikologi
 - Akademi Tamadun Islam
 - Akademi Bahasa
 - Institute for Life-Ready Graduate (UTMiLeaGue)
 - Sekolah Pendidikan Profesional dan Pendidikan Berterusan (SPACE)

- Pengarah
 - Pusat Kepimpinan Akademik (UTMLEAD)
 - Pusat Teknologi Maklumat & Komunikasi (CICT)
 - Pusat Kualiti dan Pengurusan Risiko (QRIM)
 - Student Recruitment and Admission Division (SRAD)
 - Unit Inovasi dan Pembangunan Kurikulum (CIDU)

- Timbalan Pendaftar Kanan
Pejabat Timbalan Naib Canselor (Akademik & Antarabangsa)
UTMJB

- Timbalan Pendaftar
Pejabat Timbalan Naib Canselor (Akademik & Antarabangsa)
UTMKL

- Timbalan Pendaftar
Bahagian Pengurusan Akademik (AMD)

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ACADEMIC CIRCULAR NO. 5/2021

TEACHING AND LEARNING METHODS FOR SEMESTER 1 SESSION 2021/2022

With all due respect, it is informed that the University Senate Meeting No. 11/2020/2021 dated 25th August 2021 has approved the Method of Implementation of Teaching and Learning Semester 1 Session 2021/2022 as follows: -

- i. All undergraduate and postgraduate lecture-based courses have to be conducted online
- ii. Research activities in the laboratory for postgraduates' academic programs can be conducted face to face through admission to campus in phases starting from Week 9 onward and are subject to the latest announcements by the National Security Council (MKN) and the Ministry of Higher Education (MOHE).
- iii. Courses which involve Industrial Training must follow the attendance requirement for training as stipulated by the industry. For students who need to attend Industrial Training in UTM, students should comply the **Standard Operating Procedure** set by the Department of Deputy Vice-Chancellor (Student Affairs).
- iv. Courses involving laboratories, studios and practical work (including Survey Camp) can be implemented through blended/hybrid. Face-to-face meetings are allowed from Week 9 and are subject to the latest updates by the National Security Council (MKN) and the Ministry of Higher Education (MOHE).
- v. Courses involving Service Learning have to be fully conducted online.
- vi. All forms of assessment be it formative or summative, should be conducted online.
- vii. Academic programs requiring accreditation from professional bodies may conduct final examinations face-to-face; subject to the latest updates by the National Security Council (MKN) and the Ministry of Higher Education (MOHE) and must comply with the **Standard Operating Procedure** set by the Department of Deputy Vice-Chancellor (Student Affairs).

2. Also, please be informed that the approval of the University Management Committee Meeting No. 17/2021 dated 8 September 2021 stipulates that only students who have received 2 complete doses of Covid-19 Vaccine will be allowed to apply for admission to the UTM campus.

3. The Categories of students who are given priority to enter the campus for teaching and learning purposes are subject to the current announcements by the National Security Council (MKN) and the Ministry of Higher Education (MOHE). All student admissions into the campus must comply with the **Standard Operating Procedures** set by the Department of Deputy Vice-Chancellor (Student Affairs). The priority categories of students are as follows:

- i. Students who need to attend Industrial Training (LI) in UTM.
- ii. Students who need to enter the campus to fulfil the MOHE requirements of Physical meeting (examples: sitting for a professional body examination to complete a course to meet the requirement of the professional body such as Counselling and Survey Camp)
- iii. Student with the **“Tidak Selesai”** (TS) status, final year Undergraduate students, Master students and Doctoral students due to the need to use the laboratory.
- iv. Students of the Postgraduate Research Program with sponsors.
- v. Students enrolled for Semester 1 session 2020/2021 (admission in turns by faculty)
- vi. Affected students who need a conducive learning environment.
- vii. New students enrolled for semester I session 2021/2022

Thank you and stay safe.

“Wawasan Kemakmuran Bersama 2030”

“Berkhidmat untuk Negara kerana Allah”

I, who uphold trust



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